

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, D/S

DATE: 31 March 1958

FROM : Chief, S/COM

SUBJECT: Branch Report for the Calendar Month of March 1958

1. Accomplishments:

a. The following project was completed:

- ✓ 25X1A9a (1) 00.2066, "Economic Intelligence Statistical Handbook, 1958", Mr. [REDACTED] - 10 hours.

b. Other Accomplishments:

- 25X1A9a (1) One CSS item was submitted.
- (2) Mr. [REDACTED] continued with Russian Language tape instruction in "Q" Building.
- 25X1A9a (3) Mr. [REDACTED] continued German language tape instruction in "Q" Building.
- 25X1A9a (4) Mr. [REDACTED] continued outside course work toward a PhD in Economics.
- 25X1A9a (5) Mr. [REDACTED] continued outside course work toward a PhD in Economics.
- ✓ (6) The undersigned completed successfully the ICAF Course in "Emergency Management of the National Economy".
- 25X1A9a (7) Miss [REDACTED] completed OTR Clerical Refresher Typing and Reading Improvement Courses.
- 25X1A9a (8) Miss [REDACTED] are taking typing practice in the Branch under Miss [REDACTED] guidance. 25X1A9a
- 25X1A9a (9) Miss [REDACTED] commenced the OTR Clerical Refresher Typing Course.

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- 25X1A9a (10) Messrs. [REDACTED] continued with Dr. [REDACTED] course, "Problems in Report Writing".
- 25X1A9a (11) Messrs. [REDACTED] continued outside graduate course work in Economics.
- 25X1A9a (12) Mr. [REDACTED] commenced the OTR Course in Economic Readings in Russian Language.
- 25X1A9a(13) Messrs. [REDACTED] commenced "M" Building Course in Elementary Russian.

2. Plans:

None.

3. Administrative Problems and Patterns:

None.

4. Particular Problems:

None.

5. Recommendations:

None.

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